

TOWN OF JONESBOROUGH
Lincoln Park Educational Building
112 N. Lincoln Ave

MEETING NOTICES

Thursday, November 21st, 2024, 6 p.m.
Lincoln Park Educational Building

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Parks and Recreation Advisory Committee, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

The Jonesborough Parks and Recreation Advisory Committee will meet at 6 p.m. on Thursday, November 21st, 2024, at the Lincoln Park Educational Building, 112 N Lincoln Ave, Jonesborough, TN, to consider the following agenda:

AGENDA

1. Call to Order
2. Town Parks Status Update
3. Wetlands Waterpark
4. FY 24/25 Budget and Capital Outlays
5. Mission Statement and Vision
6. Recreation Commission Charter
7. Committee Members and Terms

8. Local Programming
9. Tiger Park at Jonesborough School
10. Application for Grant, Lost State Scenic Walkway Trail Extension
11. Adjournment

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 2

Subject: Town Parks and Status Update

Stage Road Park – provided by Lauren Little (Open Spaces Coordinator)

This month a “Food Forest” was planted in Stage Road Park where overgrowth used to flourish unmanaged. A total of 350 native fruiting plants as well as flowering perennials make up our edible forest including American Plum, persimmon, pawpaw, and elderberry. This is a generational project as we hope citizens of Jonesborough for years to come will enjoy the fruit of our labor as mulberry trees and blueberry bushes fill up the landscape.



Sod hailing from Hendersonville, North Carolina was laid within the playground at Stage Road Park to create a more welcoming and child-friendly play environment while lowering weed maintenance and improving aesthetics of the park. Sod was also placed on the ball fields at Persimmon Ridge, Lincoln Park, and Wetlands Water Park to ease maintenance labor and improve aesthetics. We are happy to have supported a business suffering financially and physically from the destruction of Hurricane Helene.



This is a picture of some friends and family enjoying our newly laid sod inside the playground area.

All trails have now been fully paved and sealed, the parking lot has been sealed and freshly striped, and the tennis court has been relined, with the addition of a pickleball court overlay. This setup allows visitors to enjoy both tennis and pickleball on the same court. There are two final items that will take place in November/December and that is installing the curb in the parking lot and remodeling the bathrooms.

Golden Oak Park:

Golden Oak Park underwent a significant remodel last year, resulting in a revitalized space that has received overwhelmingly positive feedback from the community. The improvements have made the park more enjoyable and accessible, and we've used this feedback as a guide for planning upgrades at Stage Road Park. To ensure the park remains safe and up to code, we will be adding certified mulch to high-traffic areas in the coming days, providing both functionality and compliance with safety standards.

Persimmon Ridge Park:

Persimmon Ridge Park is in desperate need of updates. We have already contracted with Foster Signs to install the new nets around the field but are waiting until spring, so they do not have to endure the winter. Jonesborough Youth Soccer just concluded their season at the park, utilizing the space while Tiger Park was still under preparation. As we continue to enhance the park, we are seeking suggestions and recommendations from this committee on potential improvements. While we will also collaborate with other town departments, input from this committee is highly valued and will help shape the future of Persimmon Ridge Park.

Depot Street Park:

Depot Street Park is in critical need of renovations, and we are planning to begin work this spring with a budget of \$30,000 allocated for the remodel. Several aspects of the park require attention, including replacing outdated equipment, rebuilding the pavilion, and addressing the condition of the bathrooms. We would greatly appreciate input from this committee on potential improvements to help maximize the park's usability and appeal. Your suggestions will play a vital role in shaping the future of Depot Street Park.

Recommendation:

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 3

Subject: Wetlands Waterpark

Mission Statement: Wetlands Water Park provides guests a relaxing and enjoyable aquatic experience through the highest quality standards of customer service. Each employee will focus on their dedication to all guests and maintain the highest level of honesty and courtesy

Recent Improvements: Wetlands Waterpark had a challenging start to the season, but I am pleased to report that Nick Bogle has done an exceptional job in the past few weeks to turn things around. His leadership and dedication have significantly improved the park's operations and overall guest experience.

Wetlands has officially switched from Pepsi to Coca-Cola. The BMA has also just entered into a 5-year contract with Coca-Cola that will provide Wetlands with Sponsorship money as well as a rebate program.

Aquatic Facility Operator Certification

Nick Bogle recently attended a two-day Aquatic Facility Operator (AFO) class in Kingsport, where he successfully passed the certification exam. Nick is now a certified Aquatic Facility Operator, a valuable addition that will ensure we maintain the highest standards in water safety and facility management.

Pool and Grounds Cleanup

Significant progress has been made on seasonal cleanup and facility preparation for winter:

- Bradford Pear Tree Removal: We removed eight Bradford Pear trees around the pool area. These trees are invasive, and their presence attracted bees, creating safety issues. Due to their location, the removal has had a minimal impact on shade for patrons.



- Furniture and Equipment Storage: All tables, chairs, and umbrellas have been thoroughly cleaned and stored for the winter, ensuring they are well-maintained for next season.
- Pool Draining and Maintenance: Nick drained the pool for off-season cleaning and inspection. During this process, he identified several holes in the pool liner, which he has contracted the liner company to address under warranty. Additionally, Nick discovered several broken floor water inlets, which he is currently in the process of replacing.

Facility Preparations and RecDesk Implementation

- Deep Cleaning of Refrigeration Equipment: Nick completed a thorough deep cleaning of all refrigerators and freezers, prepping them for winter storage.
- Addition of RecDesk Information: Nick has been actively uploading Wetlands Waterpark offerings into RecDesk, including party packages, season passes, and swim lessons. This work will streamline customer registration and bookings for next season.

Park Upgrades: Volleyball Court and Cabanas

Nick has laid out the area for the reinstallation of the volleyball court and is coordinating with the Street Department for additional improvements. These include adding concrete pads for new cabanas that will be added to enhance guest experience and provide additional shaded seating.

Below are the financial for Wetlands Water Park. As you can see we had a good year that included pulling ourselves out of a big hole and ended the year in the black.

TOWN OF JONESBOROUGH				
SCHEDULE OF REVENUES & EXPENDITURES				
2024 WETLANDS WATER PARK SEASON				
01/01/2024 THROUGH 11/4/2024				
			Monthly	YTD
Month	Revenues	Expenditures	Income/(Loss)	Income/(Loss)
January, 2024	\$ 880.00	\$ (5,188.89)	\$ (4,308.89)	\$ (4,308.89)
February, 2024	800.00	(3,771.17)	(2,971.17)	(7,280.06)
March, 2024	-	(42,491.99)	(42,491.99)	(49,772.05)
April, 2024	10,310.84	(4,427.57)	5,883.27	(43,888.78)
May, 2024	48,218.19	(56,324.23)	(8,106.04)	(51,994.82)
June, 2024	208,652.68	(167,057.80)	41,594.88	(10,399.94)
July, 2024	159,416.44	(88,038.54)	71,377.90	60,977.96
August, 2024	51,412.75	(63,842.83)	(12,430.08)	48,547.88
September, 2024	4,609.25	(33,480.89)	(28,871.64)	19,676.24
October, 2024	85.00	(19,134.40)	(19,049.40)	626.84
November, 2024	-	(7,874.22)	(7,874.22)	(7,247.38)
December, 2024	-	-	-	-
Total	\$ 484,385.15	\$ (491,632.53)	\$ (7,247.38)	

Recommendation: None

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 4

Subject: FY 24/25 Budget and Capital Outlays

The FY 25 budget outlines several key investments in the Town of Jonesborough's parks and facilities to enhance community spaces and operations. Allocations include \$19,820 for the Dog Park Project, \$135,500 from the Drug Settlement Fund for planned improvements at Persimmon Ridge Park, and \$30,000 for the renovation of Depot Street Park.

We are pleased to share that a 2024 Ford Maverick was purchased for the landscape team, coming in \$2,500 under budget. Additionally, the Board of Mayor and Aldermen approved a reallocation of funds initially designated for a lawn mower (\$10,000) and an ATV or side-by-side (\$20,000) to combine for \$30,000 to purchase a new truck. This reallocation was necessary due to an engine failure in one of our existing trucks. These strategic adjustments ensure we continue to meet the needs of the community while staying financially responsible.

Recommendation:

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 5

Subject: Parks and Recreation Mission Statement and Vision

Our mission is to enhance the quality of life by ensuring diverse recreational opportunities for citizens of all ages and providing the highest quality staff, services, facilities, parks and programs possible.

The parks and recreation department does not currently have a vision or core values.

Recommendation:

Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 6

Subject: Recreation Commission Charter

SECTION

1-501. Establishment.

1-502. Composition, appointment and membership. 1-503. Organization, rules, staff.

1-504. Meetings.

1-505. Powers and duties.

1-506. Compensation.

1-501. Establishment. There is here by established a recreation advisory committee for the Town of Jonesborough. [Ord. of Dec. 14, 1976, § 101, as replaced by Ord. #96-16, Oct. 1996]

1-502. Composition, appointment and membership. (1) The recreation advisory committee shall be composed of nine (9) voting members. Three (3) of the voting members shall be the following:

- (a) The mayor or his/her designee.
- (b) The Washington County Mayor or his/her designee.
- (c) One (1) alderman from the Jonesborough Board of Aldermen.

Six (6) members shall be appointed members and shall be selected by the mayor and confirmed by the board of mayor and aldermen. The director of parks and recreation shall be an ex-officio member of the advisory committee.

(2) Affiliate membership. A non-voting affiliate membership on the advisory committee is hereby established, and the president of the Jonesborough Little League Associate or his/her designee, and the president of the Persimmon Ridge Soccer Association or his/her designee is officially designated as an affiliate member to the recreation advisory committee. Affiliate members will receive monthly information sent to regular committee members and will be encouraged to attend and participate in discussions at all meetings of the committee, however, they will not vote, and not be considered in the make-up of a quorum.

(3) Affiliate membership emeritus. Also hereby established is an affiliate membership emeritus status on the recreation advisory committee. The affiliate membership emeritus is a non-voting status on the recreation advisory committee that can be bestowed on a long-time member of the committee that for health, or other reasons can no longer attend meetings on a regular basis. The affiliate member emeritus designation allows the longtime member to continue being associated

with recreation advisory committee in a non-voting status, still receiving information provided to regular members for monthly meetings and being encouraged to participate in meetings whenever possible.

[Ord. of Dec. 11, 1979, § 102, as replaced by Ord. #92-14, Sept. 1992; Ord. #93-05, June 1993; Ord. #96-16, Oct. 1996; Ord. #2000-04, Feb. 2000, and Ord. #2014-10, Sept. 2014]

1-503. Organization, rules, staff. The advisory committee shall elect from its appointed members a chairman and vice-chairman. The terms shall be for one (1) year with eligibility for re-election. The director of parks and recreation shall perform the duties of secretary and shall be present at all advisory committee meetings and sub-committee meetings. The chairman shall appoint all necessary sub-committees from the Advisory Committee. [Ord. of Dec. 11, 1979, § 103, as replaced by Ord. #96-16, Oct. 1996]

1-504. Meetings. The recreation advisory committee shall establish a meeting schedule for each calendar year and properly advertise said schedule as required. The time and place of regular meetings shall be determined by a majority vote of the advisory committee members. Called meetings of the advisory committee shall be determined by the chairman or majority of the entire membership. [Ord. of Dec. 11, 1979, § 104, as replaced by Ord. #96-16, Oct. 1996, and amended by Ord. #2008-05, June 2008]

1-505. Powers and duties. The advisory committee shall act in advisory capacity only and shall have no authority to bind the board of mayor and aldermen, mayor or corporation or Town of Jonesborough in any way except as the board of mayor and aldermen may from time to time direct. The advisory committee shall have no authority to obtain the expenditures of any of the town's funds without the expressed authority of the board of mayor and aldermen. The board of mayor and aldermen may, however, in its discretion appropriate funds to the advisory committee for carrying out its required duties and activities.

It shall be the goal of the recreation advisory committee to act as a catalyst to provide Jonesborough area residents with a well-rounded recreational program that serves the needs of all age and ethnic groups regardless of sex and physical prowess. The advisory committee shall have the following responsibilities:

(1) Coordinate with the board of mayor and aldermen all activities related to athletics, municipal parks and other recreational facilities within the town.

(2) The advisory committee shall periodically evaluate the progress

and development of the various programs within the town, the level of maintenance of all recreation areas and the effectiveness of the programs. The advisory committee shall be currently informed concerning the public need for expanded recreational facilities and for the need for various types of recreational programs.

(3) Act as coordinator between the town and various civic organizations in relation to recreational projects, programs and athletic events. (4) Advise the board of mayor and aldermen of the need for various types of rules and regulations concerning the use of town parks and recreational facilities. The advisory committee shall further advise the board of the usage

of the town parks and facilities to the best interests of the public and town. (5) The advisory committee shall work with the town administrator and the parks and recreation director to develop and review a budget for the

park and recreation department each fiscal year.

(6) Perform such other duties as the board of mayor and aldermen may

from time to time require. [Ord. of Dec. 11, 1979, § 105, as replaced by Ord. #96-16, Oct. 1996]

1-506. Compensation. The members of the recreation advisory committee shall serve without compensation. [Ord. of Dec. 11, 1979, § 106, as replaced by Ord. #96-16, Oct. 1996]

Recommendation:

Parks and Recreation Advisory Committee

Agenda Presentation

Date: July 25, 2024

Agenda Item: 7

Subject: Committee Members and Terms

Jonesborough Recreation Advisory Committee 9 Members – 5 Year Term

Hobart Powell	Affiliate Member Emeritus		
Mark Merriman	3/2026	1013 E Main St. Jonesborough, TN 37659	423-202-4509 Merrimanm126@gmail.com
Jimmy Rhein	3/2026	408 W Main St. Jonesborough, TN 37659	423-753-4522 Rheinjimmy8@gmail.com
Dr. Jason Davis	3/2026	1 Peppergrass Ct. Jonesborough, TN 37659	423-753-5959 davistj@mail.etsu.edu
Carla Weems	9/2029	241 Telford School Rd. Telford, TN 37690	423-483-5484 weemsc@wcde.org
Bryan Barnett	9/2029	38 Vesta Sue Ct. Jonesborough, TN 37659	423-948-9041 bryanagbc@gmail.com
Lori Rosenoff	9/2029	201 Oak Grove Ave. Jonesborough, TN	423-791-1533 grosenoff@msn.com
Vacant	9/2029		
Adam Dickson	Co-Term 1006 Allison Dr.	423-753-3903	adamdickson@jonesboroughtn.org
Jonesborough Little League	Rolling Matt Smith	423-900-7744	M_smith2813@yahoo.com contact@jonesboroughsoccer.com
Jonesborough Youth Soccer	Rolling David Barnette	423-741-3904	m

Recommendation:

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 8

Subject: Local Programming

The Town of Jonesborough continues to expand its local programming to better serve the community. Nick Bogle has successfully secured a partnership with NFL Flag Football, which is scheduled to launch this spring, offering a new and exciting recreational opportunity. Additionally, we are actively exploring the development of other camps, clinics, and leagues that will be town-operated to enhance our recreational offerings and foster community engagement.

This fall, Jonesborough Youth Soccer utilized Persimmon Ridge Park for their season due to the ongoing improvements at Tiger Park. As a result, Jonesborough Little League's Fall Softball league relocated to Grandview Elementary. These adjustments highlight the town's commitment to ensuring uninterrupted recreational opportunities despite scheduling challenges.

Recommendation:

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 9

Subject: Tiger Park Update – From Rachel Conger

I heard from Recreational Concepts and it looks like they're going to ship and install the last playground earlier than they expected. It's possible they'll have that completed before the end of the calendar year, weather permitting. This is great news. In the meantime, Todd and William Burris are working to make sure we have everything to grade in that area. If you remember, BurWil brought in a lot of stone to that area and that's also where they placed their office. Rec Concepts will be excavating the area in order to get the top of the playground surfacing to the same grade as the surrounding areas. Since they'll be removing the stone that they brought in, we have to account for that. I have a vendor for the required HIC test lined up once the playground is installed.

Summers will not be back to complete the paving until the playground is in. It doesn't make sense for them to come in and remove the access road and the stone before the playground is put in. Rec Concepts is going to need that access road to move dirt out of there via dump trucks.

Work to finish up the final pieces of concrete pads is to start this week. This includes a connection into the K – 5 playground, pads for bike racks, expanding the pads for the bleachers, etc.

BurWil will also be coming back in to backfill and complete finish grade on areas around the park and sow grass seed. Some of that work will have to be done after Summers finishes final paving.

There are a few things that water and sewer have to do to clean up some of their work. I met with Jimmy Green and walked through everything as it's been some time since they've been up there to look at it.

Sammy is supposed to work this week on cutting in the ball fields. We'll see how the weather holds out. I'm not ordering the infield mix until he actually gets started working.

Recommendation:

Parks and Recreation Advisory Committee

Agenda Presentation

Date: Nov 21, 2024

Agenda Item: 10

Subject: Application for Grant, Lost State Scenic Walkway Trail Extension – From Rachel Conger

The Lost State Scenic Walkway is Jonesborough's walkway system. Currently, the trails consist of nearly 3 miles of connections between parks and into downtown, with many of our parks containing walkways within them (Persimmon Ridge Park, Stage Road Park, Jimmy Neil Smith Park, etc.).

The 2021 Parks and Recreation Master Plan showed an overwhelming need for pedestrian accessing, including walkways, which has become a priority for the Town.

There is a difference between sidewalks and walkways/recreation trails. Typically, sidewalks are built adjacent to a street and provide connections between residential areas. A lot of times, the people who use them are making short trips and are walking. Recreation Trails/Walkways are typically asphalt paths that provide more than just pedestrian access, but also are constructed wide enough for bikers to be able to utilize the trails and you'll typically see runners using them as well. Recreation trails are oftentimes constructed further away from roads where they can provide a more scenic route for users. Users are typically using the walkways for exercise, so they're traveling greater distances. In addition, those trails can connect residential areas, parks, and other well-used public spaces. In Jonesborough, our main trunk of trail begins at Mill Spring Park and connects through downtown to Barkley Creek Park. Much of the trail is well off of the street and runs along Little Limestone Creek, providing a nice shaded and scenic path for users.

The East Extension of Lost State Scenic Walkway will connect Stage Road Park to downtown, traveling along Little Limestone Creek, providing a scenic route for users. Mountain View Estates, located adjacent to Stage Road Park, will also be part of that connection. There's also the potential to have a short connection to Green Hills, just off of South Cherokee Street, providing pedestrian access into downtown for those residents.

The RTP grant application went into the state and is currently in the review process. We have a good chance of having this project funded. We anticipate that awarded projects will be announced in early fall with contracts issued sometime in early 2025. If this project is funded, we'll be able to provide access into downtown for residents who normally must drive their cars into downtown.

I have begun work on obtaining easements for the trail and am waiting on work to be completed by Tysinger Hampton and Partners to provide the meets and bounds for the easements. They completed their survey of the project weeks ago and we're waiting on that information so that we can draw up the easement documents.

Glenn and Chris recently sent out Requests for Qualifications (RFQs) to engineers and administrators for the Recreational Trails Program grant, which aims to connect Mill Spring Park to Stage Road Park. After reviewing the submissions, we presented our recommendations to the Board of Mayor and Aldermen for their approval. With the recommendations approved, the next steps will involve providing the selected firms with the project scope and additional details. From there, we will begin working with them to develop a detailed quote to move the project forward.

Recommendation: