

**NOTICE TO BID
TOWN OF JONESBOROUGH
HVAC SYSTEM FOR STREET DEPARTMENT FACILITY**

The Town of Jonesborough is accepting bids on the labor, materials, and equipment for an HVAC system to be installed at the Street Department office located at 101 Britt Drive in Jonesborough. Bids will be received until 2:00 p.m., Thursday April 10, 2025, at Town Hall, 123 Boone Street, Jonesborough, TN 37659, at which time they will be publicly opened.

BID SPECIFICATIONS

General: The Town of Jonesborough is pursuing the installation of an HVAC unit at the Street Department office. The square footage of the office space is 1,440. The heat pump unit should be a minimum of a 3.5-ton unit.

The unit shall be at a minimum of a 14.3 SEER and shall include the following:

- Unit manufacturer to be specified
- Complete installation, to include indoor and outdoor unit and all ductwork
- Line set
- Flex
- A minimum of 200 CFM fresh air, (To be specified in bid)
- Returns, supplies and 2-foot x 2-foot diffusers in hallway, offices, breakroom, and restrooms (total number to be specified in bid)
- Electric heat kit
- Thermostat
- Pad
- Whip
- Disconnect
- System start up

Bidder must also specify equipment warranty and labor warranty

- The Jonesborough Board of Mayor and Aldermen reserves the right to reject any or all bids and to waive any formalities.
- Criteria for bid award will be based on labor/equipment cost, installation and projected completion of project, and previous customer satisfaction.

TOWN OF JONESBOROUGH

123 Boone Street
Jonesborough, TN 37659
(423) 753-1030 – Fax (423) 753-1074

BID FORM – HVAC System for Street Department Facility

April 10, 2025

TOTAL BID \$ _____

HVAC MANUFACTURER _____

PROJECTED PROJECT COMPLETION : _____

EQUIPMENT WARRANTY _____

LABOR WARRANTY TOTAL BID: _____

Any Variation to Bid: _____

COMPANY NAME: _____

REPRESENTATIVE: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

SIGNATURE

DATE

BID NOT VALID UNLESS SIGNED BY BIDDER

List Subcontractors, if any: _____

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PREVIOUS PROJECTS

1. _____

Owner/Customer Contact Information:

Name: _____

Phone: _____

Email: _____

2. _____

Owner/Customer Contact Information:

Name: _____

Phone: _____

Email: _____

3. _____

Owner/Customer Contact Information:

Name: _____

Phone: _____

Email: _____