

**Historic Zoning Commission, Jonesborough, TN, Thursday, March 14, 2024, in the Board Room located in Jonesborough's Town Hall at 6:00 PM**

**PUBLIC COMMENTS REGARDING AGENDA ITEMS**

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

**Roll call noting presence of a quorum and additions to the agenda**

**Any conflicts of interests with items on the agenda**

**Public Comments:**

**Item I:        New Business:**

a) 122 Boone Street – Garry McNabb

Mr. McNabb is requesting permission to add a sign to the building that would be yellow with black and red writing. He is also requesting permission to add the window banner to the windows on the front of the building as well. Both sign and banner would match attachment. ([Attachment A](#))

a) 103 fox Street Opossum's Tale - Elena Gonzales & Anna Floyd

Owners are requesting approval for outdoor seating and "fencing". Design and location to be presented at time of meeting.

c) 411 West main - Sonya Stacy.

Requesting a new roof to be presented at the meeting.

**ITEM II:        Old Business**

**ITEM III.       Demolition by Neglect**

a) Review a letter from the Town of Jonesborough Building Inspector and vote to move forward with necessary steps.

**ITEMIV. Expedited**

**ITEMV. Approval of Minutes**  
Date HZC Minutes ([Attachment C](#))

**ITEMVI. Adjourn**





Historic Zoning Commission



## Minutes

The Jonesborough Historic Zoning Commission met in a regular meeting on Thursday, February 8, 2024, at 6:00 p.m. in the Board Room at the Town Hall located at  
123 Boone Street, Jonesborough, TN.

**Members Present:** Zac Jenkins – Chairman, Chad Hylton, Frank Collins, Rebecca Moss, Aaron Bible, Nita VanTil, Marcy Hawley

**Members Absent:** Chris Basar

### Call to Order

Chairman Zac Jenkins called the meeting to order noting that a quorum was present and informed the Commission that there were two additions to add to the agenda. Frank Collins made a motion to add 120 S. Cherokee and the Property Designation Committee to the agenda, seconded by Nita Van Til. Chairman Jenkins asked Commissioners if they had any conflicts of interest with any of the items listed on the agenda; Marcy Hawley requested to recuse herself during the Demolition by Neglect conversation.

### Public Comments

There were no public comments.

### ITEM I. New Business:

#### a) 128 W. Main

**Owner/ Presenter: Tim Winter, Presbyterian Church**

Mr. Winter requested to replace roof tiles with new Berridge Victorian-Stamped Shingles in the color Galvalume.

**Motion:** Nita Van Til made a motion to approve as presented, seconded by Frank Collins, and passed unanimously.

#### b) 120 S. Cherokee

**Owner/ Presenter: Tim Winter, Presbyterian Church**

Mr. Billington requested to remove the non-contributing block shed in the back yard, add two 3”X12” vent pipes from the roof painted to match the color of the roof, six wall vents painted to match the color of the brick, and lastly a conceptual approval to enclose the end of the porch on the west side due to rain damage. Mr. Billington will come back to present his materials at a later time.

**Motion:** Aaron Bible made a motion to approve as presented, seconded by Nita Van Til, and passed unanimously.

**c) Property Designation Committee**

Frank Collins requested to fill two empty positions on the Property Designation Committee. One needing to be a Historic Zoning Commissioner and one needing to be outside of the commission.

**Motion:** Frank Collins made a motion to add Nita Van Til, being a member of the Commission, to the Committee, seconded by Chad Hylton, and passed unanimously.

Frank Collins made a motion to add Ruth Verhegge, being outside of the Commission, to the Committee, seconded by Aaron Bible, and passed unanimously.

**ITEM I. Demolition by Neglect:**

**a) 102 W. Woodrow Ave.**

Before the Parson's Table could be discussed, Marcy Hawley recused herself. Once recused, images were presented showing that the windows were broken and uncovered which could be allowing the weather to reach the inside of the building potentially causing further damage. The Commission discussed moving forward with Demolition by Neglect by bringing the issue to the Building Inspector and awaiting his verdict. Once a verdict is made, a letter will be sent to the owner of the Parson's Table allowing them 30 days to comply.

**Motion:** Frank Collins made a motion to approve as presented, seconded by Rebecca Moss, and passed unanimously

**ITEM III. Expedited:**

**ITEM IV. Minutes**

**Motion:** A motion was made by Nita VanTil to approve the 1-25-2024 HZC minutes, seconded by Aaron Bible, and passed unanimously.

**Adjourn**

**Motion:** A motion was made by Aaron Bible to adjourn, seconded by Frank Collins, and passed unanimously.