MEETING NOTICES

The Jonesborough Planning Commission and Board of Zoning Appeals will meet in Regular Session at 6:00 p.m., Tuesday, December 17, 2024, in the Board Room at the Town Hall, 123 Boone Street, Jonesborough, TN.

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Members of the public wishing to speak concerning any item on the agenda during the Public Comment period must sign up by calling the Town Administrative Office at 423-753-1030 with their name, address, and subject about which they wish to speak no later than 2 hours before the meeting if the meeting occurs during normal business hours or by 4:45 p.m. the day of the meeting if the meeting occurs after hours. Otherwise, such member of the public must sign in at the location of the meeting, prior to the beginning of the meeting, by seeing the Town Recorder at meetings of the Board of Mayor and Aldermen, or the secretary or staff of any board, commission or committee constituting any other governing body under this resolution.

Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda

Opening Prayer

Pledge to the Flag

BOARD OF ZONING APPEALS

Agenda

Call to Order

- 1. Public Comments
- 2. Approval of Minutes
- 3. Variance Request for Signage Dillow-Taylor Funeral Home

Agenda

Call to Order

- 1. Public Comments
- 2. Approval of Minutes
- 3. Request for approval of final plat for Sangid Property on Tavern Hill Road and Hairetown Road
- 4. Request for approval of final plat of the Division of Arbour Property along Cecil Gray Road (Washington County)
- 5. Request for approval of a monument sign for Dillow-Taylor Funeral Home, 418 W College Street
- 6. Request for approval of a monument sign for Andrew Johnson Bank, 1551 E. Jackson Blvd
- 7. Request for approval of a monument sign and lighting plan for Wendy's Restaurant, 300 E. Jackson Blvd
- 8. Request for approval of a site plan/preliminary for Grace Meadows Farm, Headtown Road and John France Road
- 9. Adjournment

JONESBOROUGH BOARD OF ZONING APPEALS

AGENDA PRESENTATION

DATE: December 17, 2024	AGENDA ITEM #:BZA-2
SUBJECT: Approval of Minutes	

The minutes of the November 19th meeting will be presented for approval at the next regular BZA meeting.

JONESBOROUGH BOARD OF ZONING APPEALS

AGENDA PRESENTATION

DATE:_	December 17, 2024	AGENDA ITEM #:BZA-3
SUBJE	CT: Variance Request -	- Signage Dillow-Taylor Funeral Home

BACKGROUND:

A request is for approval of a variance in order for the Dillow-Taylor Funeral Home & Cremation Services, Inc located at 418 W. College Street to place a second freestanding sign at their site. The funeral home is located abutting both W. Jackson Boulevard and W. College Street. A sign already exists on Jackson Boulevard, and this second sign will serve the other street frontage entrance off College Street.

The sign regulations require that the Board of Zoning Appeals (BZA) may consider a variance to sign height, sign area, and sign number requirements; provided justification is submitted on one (1) or more of the following considerations:

- (i) The topography around the sign creates visibility issues.
- (ii) Existing landscaping creates visibility issues and it is the desire to maintain existing trees and shrubs.
- (iii) Visibility, ingress and egress can be better served with more than one (1) sign.
- (iv) There is a substantial sign setback.
- (v) The site layout of the development lends itself to justifying a larger sign.

There is justification for a second sign to be located at the business as there is already a tremendous use of W. College Street ingress and egress that has served the public for years, as well as high visibility of a high use business. Also, Dillow-Taylor's business 911 address is W. College Street, therefore it makes sense to have a business sign off this street.

RECOMMENDATION:

Approve the variance to permit for a second sign based on the justification of "Visibility, ingress and egress can be better served with more than one (1) sign", as presented.







Version Code: DT/V5 Start Date: 10/29/24 Revision: 11/7

Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar

Designer: LeeRoy Dunbar

Customer Contact: TOM HOWARD

LISTED



Client Approval

Customer: DILLOW-TAYLOR Project: MONUMENT SIGN







Version Code: DT/V5 Start Date: 10/29/24 Revision: 11/27

Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar Sales Rep: LeeRoy Dunbar
Designer: LeeRoy Dunbar

Customer Contact: TOM HOWARD

LISTED



Client Approval

AGENDA PRESENTATION

DATE: December 17, 2024	AGENDA ITEM #:2
SUBJECT: Approval of Minutes	
The minutes of the November 19 th meeting will regular Planning Commission meeting.	be presented for approval at the next

AGENDA PRESENTATION

DATE: Dec	cember 17, 2024	AGENDA ITEM #:	3
SUBJECT:_	Final Plant for Sangid Pr	operty Subdivision	

BACKGROUND:

The request is for final plat approval of the Sangid 8.69 AC.+/- Property Partition containing 12 lots, totaling 8.69 acres, located on Tavern Hill Road and Hairetown Road, and further described on Washington County Tax Map 43, Parcel 78.05. The subject property is located within the Jonesborough Planning Region. The subdivision plan meets the minimum requirements of the Jonesborough Subdivision Regulations. TDEC has approved all lots for subsurface sewage disposal systems (septic systems), and all other plat certifications are complete.

The only certification remaining is the Certificate for Recording by which the Secretary of the Planning Commission signs after the Planning Commission grants final plat approval.

RECOMMENDATION:

Approve the final plat of the Sangid 8.69 AC.+/- Property Partition, as presented.

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AGENDA PRESENTATION

DATE: De	cember 17, 2024	AGENDA ITEM #:4
SUBJECT: Division of Arbour Property		rty located on Cecil Gray Road

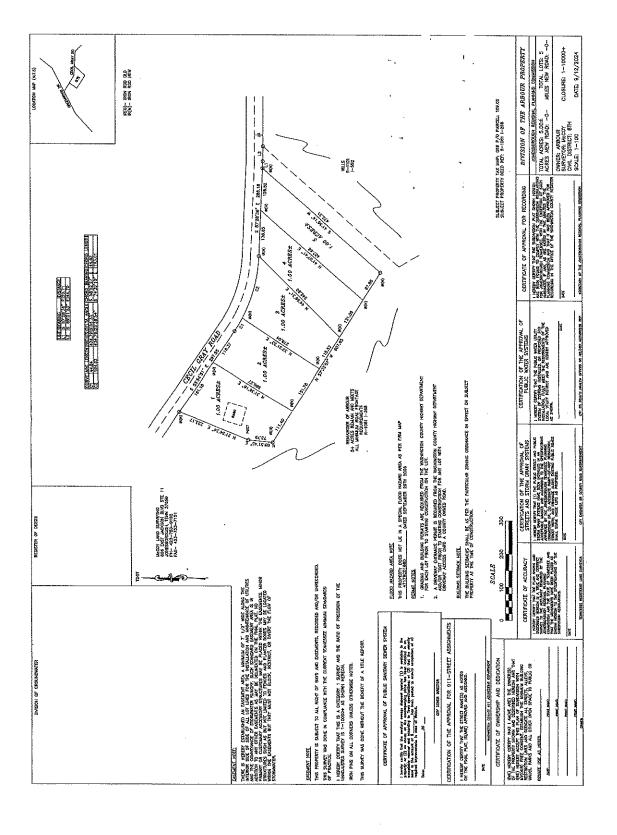
BACKGROUND:

The request is for final plat approval of the Division of the Arbour Property containing 5 lots, totaling 5 acres, located on Cecil Gray Road, and further described on Washington County Tax Map 69, Part of Parcel 109.00. The subject property is located within the Jonesborough Planning Region. The subdivision plan meets the minimum requirements of the Jonesborough Subdivision Regulations. TDEC has approved all lots for subsurface sewage disposal systems (septic systems), and all other plat certifications are complete.

The only certification remaining is the Certificate for Recording by which the Secretary of the Planning Commission signs after the Planning Commission grants final plat approval.

RECOMMENDATION:

Approve the final plat of the Division of the Arbour Property, as presented.



AGENDA PRESENTATION

DATE: Dec	ember 17, 2024	AGENDA ITEM #:_	5	
SUBJECT:_	Monument Sign – Dillo	w-Taylor Funeral Home		

BACKGROUND:

A request for approval of a new sign has been received for the Dillow-Taylor Funeral Home & Cremation Services, Inc located at 418 W. College Street. The funeral home is located abutting both W. Jackson Boulevard and W. College Street. A sign already exists on Jackson Boulevard, and this sign will serve the other street frontage entrance off College Street.

The proposed sign is a monument sign and the zoning is B-3 Arterial Business District. The sign meets the maximum requirement for height and is less than 14 feet at 4 feet, 8 inches, and is less than the maximum sign area square footage requirement of 100 square feet at 28 square feet.

The sign regulations require that the Board of Zoning Appeals (BZA) may consider a variance to sign height, sign area, and sign number requirements; provided justification is submitted. I opine that there is sufficient justification for a second sign as Dillow-Taylor's business 911 address is off of College Street, and there is tremendous ingress/egress off of College Street for the funeral home.

In order for a second freestanding sign to be approved (the request), the BZXA would need to approve, therefore any approval of the request would need to be subject to the BZA granting the approval of a second sign.

RECOMMENDATION:

Approve the overall design of the monument sign, subject to the BZA approving the placement of a second sign, as presented.







Version Code: DT/V5 Start Date: 10/29/24 Revision: 11/7

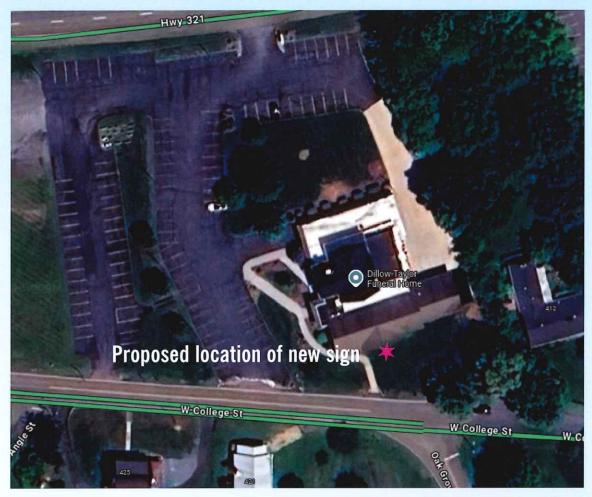
Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar

Customer Contact: TOM HOWARD



Client Approval

Customer: DILLOW-TAYLOR Project: MONUMENT SIGN







Version Code: DT/V5 Start Date: 10/29/24 Revision: 11/27 Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar

Customer Contact: TOM HOWARD LISTED



Client Approval

AGENDA PRESENTATION

DATE: December 17, 2024	AGENDA ITEM #:6
SUBJECT: Monument Sign – Andrew John	nson Bank

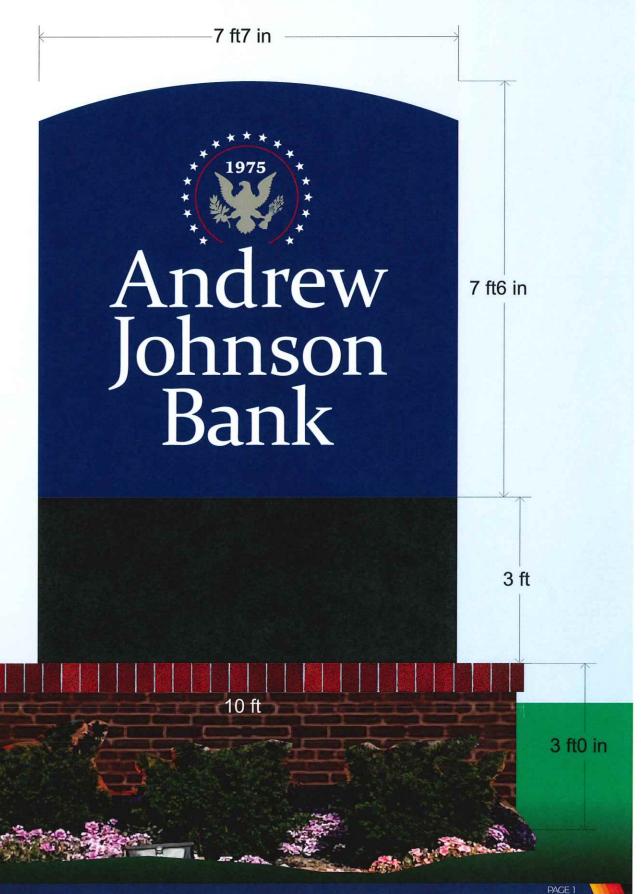
BACKGROUND:

A request for approval of a new sign has been received for the Andrew Johnson Bank located at 1551 E. Jackson Boulevard. The proposed sign is a monument sign to replace the current bank sign, an electronic variable message board. The zoning is B-3 Arterial Business District.

The sign meets the maximum requirement for height and is less than 14 feet at 13 feet, and is less than the maximum sign area square footage requirement of 100 square feet at 75.83 square feet.

RECOMMENDATION:

Approve the overall design of the monument sign, as presented.





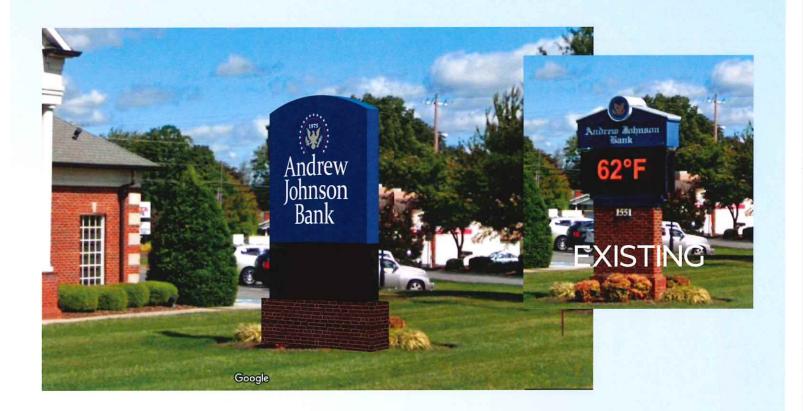
Version Code: AJB/j Start Date: 11/12/24 Revision: N/A Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar Customer Contact:

Gary Compton



Client Approval

Customer: Andrew Johnson Bank Project: Jonesborough Monument





Version Code: AJB/j Start Date: 11/12/24 Revision: N/A Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar Customer Contact: Gary Compton



Client Approval

Landlord Approval

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Customer: Andrew Johnson Bank Project: Jonesborough Monument





Version Code: AJB/j Start Date: 11/12/24 Revision: N/A Sales Rep: LeeRoy Dunbar Designer: LeeRoy Dunbar Customer Contact: Gary Compton



Client Approval

Landlord Approval

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AGENDA PRESENTATION

DATE: Dec	cember 17, 2024	AGENDA ITEM #:7
SUBJECT:_	Monument Sign & Lighting Pla	nning – Wendy's Restaurant

BACKGROUND:

The request is for approval of the monument sign and site lighting plan.

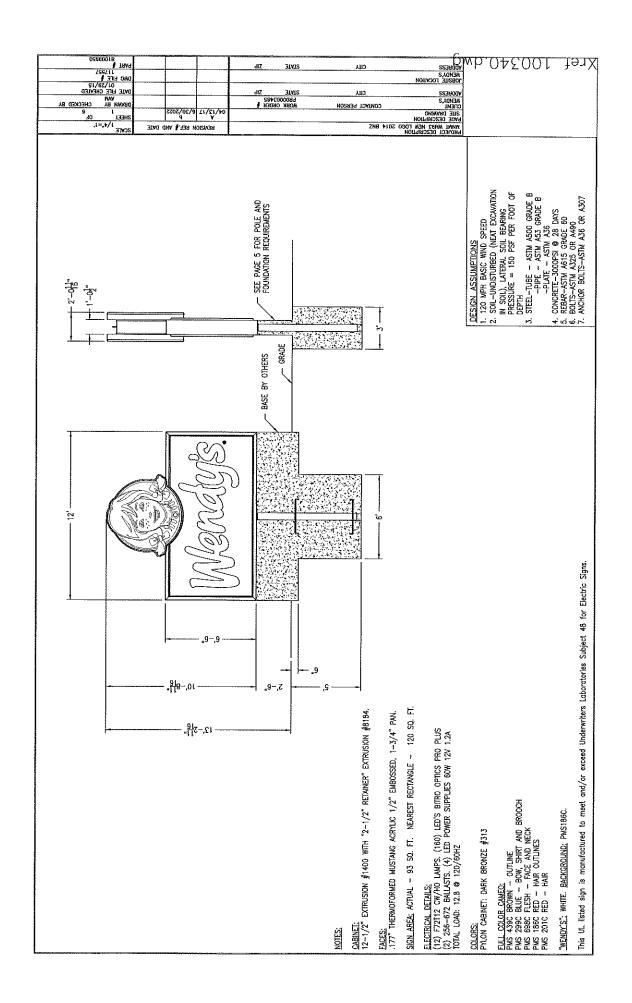
A request for a new sign has been received for the Wendy's restaurant located at 300 E. Jackson Boulevard. The proposed sign is a monument sign. The zoning is B-3 Arterial Business District.

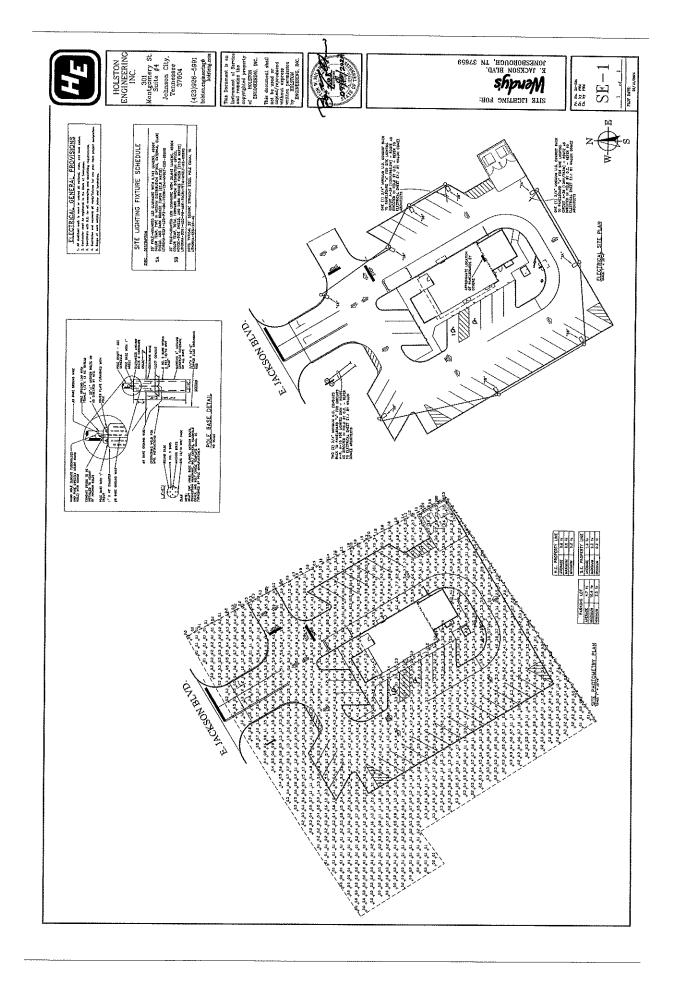
The sign meets the maximum requirement for height and is less than 14 feet at just under 13.3 feet, and is less than the maximum sign area square footage requirement of 100 square feet at 78 square feet.

A request for lighting approval has been received for the site. Staff continues to review and will have a recommendation at the time of the Planning Commission meeting.

RECOMMENDATION:

- 1. Approve the overall design of the monument sign, as presented.
- Approve the lighting plan on condition that staff has provided a recommendation for approval at the time of the Planning Commission meeting.





AGENDA PRESENTATION

DATE: Dec	ember 17, 2024	AGENDA ITEM #:8
SUBJECT:_	Site Plan/Preliminary Appr	oval for Grace Meadows Farm

BACKGROUND:

The request is for site plan/preliminary approval for Grace Meadows Farm located off Headtown Road and John France Road and containing approximately 78.25 acres. The subject property is further described on Washington County Tax Map 44, Parcel 27.00.

Attached is the site plan, and the following is a review of the site plan:

Owner/Developer: Eldridge Community Property Trust

Proposed Use: Single family residential homes

<u>Planning Region</u>: The property is outside the corporate limits but within the Town of Jonesborough Planning Region. Zoning regulations, grading permits, and building permits are all through Washington County Planning & Zoning Office.

Zone: The property is in the county and is zoned A-2 (Agriculture-Residential) District

Setbacks: The setbacks are as follows: Front: 30'; Rear: 30'; Sides: 20'

<u>Lot Size</u>: The plan proposes 14 lots and the lot sizes meet the requirements of Washington County Zoning.

<u>Ingress/Egress</u>: The subject subdivision depicts one new proposed road connecting with John France Road (county road).

<u>Streets</u>: The right of way width shows 50'. The engineer confirmed that the street pavement widths are per our subdivision regulations at 24' pavement width.

<u>Sidewalks</u>: Subdivisions outside of the Town Limits: The Planning Commission may approve subdivisions without a Pedestrian Access Plan or with reduced requirements if the subdivision is outside of the Town corporate limits and is unlikely to be annexed into the Town in the near future, as determined by the Planning Commission.

Staff has determined that there are no plans to annex in the area of the proposed subdivision in the near future, therefore a pedestrian plan is not required. However, there are already existing walking paths as shown on the plans.

<u>Street Lights</u>: Subdivisions outside of the Town Limits: The Planning Commission may approve subdivisions without street lights, decorative posts and fixtures, and/or underground electric service if the subdivision is outside of the Town corporate limits and is unlikely to be annexed into the Town in the near future, as determined by the Planning Commission. Annexation is HIGHLY unlikely in the future therefore street lights are not required as part of the plan. No street lights are shows as part of this plan.

Utilities

Public sewer is not available to this area. Septic systems will be utilized as part of the development and will be part of the final plat approval process with the Planning Commission at a later date.

Water: Utilities have taken a pressure and flow test on Headtown Rd at John France Rd. for the proposed development. The pressure and flow are at the minimum levels on both pressure and flow. It is the Utility Manager's opinion that to resolve having to install pump stations or working through potential pressure issues, water to the development would be to connect the 6" line on John France which would create a loop feed between Headtown Rd and Old Boones Creek Rd. The Utility Manager will work through the best water utility plan with the developer prior to Pre-Construction meetings with town staff.

<u>Stormwater</u>: The Stormwater Management Plan, and subsequent permitting is through the Washington County Planning and Zoning Office – Qualified Local Program.

Bonding: Grading permits are through the Washington County Planning and Zoning Office.

RECOMMENDATION:

Approve the development layout, road profile, and utility plans subject to addressing any applicable plan review comments recommended by the reviewing engineer and Utility Manager.

PRELIMINARY DEVELOPMENT PLANS FOR

GRACE MEADOWS FARM

Eldridge Community Property Trust PO Box 4442 Johnson City, IN 37602

Owner:

A-2 (Agriculture-Residential) Front Yard 30' Rear Yard 30' Side Yard 20' Present Zoning:

Washington County Tax Map 44, Parcel 27.01 Deed Ref.: R 1014, I 2259; DB 1086, Pg. 111; R 371, I 663

Tax Parcel:

Residential Single Family 78.25 Acres ± Subdivided Proposed Use: Total Area.:

The subject property does lie in a special flood hazard (Zone A), as defined by FEMA and as shown on FIRM Map 47179C0154D effective date September 259, 2006. Total Disturbed Area: 6.23 Acres #

WATER

UTILITY NATURAL GAS

TELEPHONE



WASHINGTON COUNTY, TN JOHN FRANCE ROAD

November 13, 2024



VICINITY MAP

INDEX OF SHEETS GENERAL NOTES

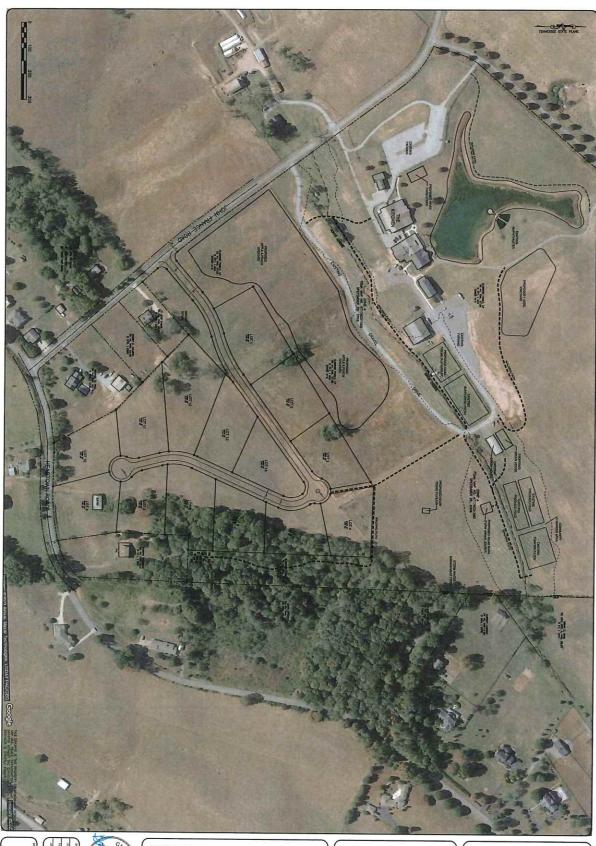
- C-2 EXISTING SITE
 C-3 MASTER PLAN
 C-4 SITE LAYOUT & WATER DISTRIBUTION
 C-5 SITE GRADING
 C-6 ROAD PROFILES
 C-7 EROSION & SEDIMENT CONTROL PHASE 1
 C-8 EROSION & SEDIMENT CONTROL PHASE 2
 C-9 EROSION & SEDIMENT CONTROL PHASE 3
 C-10 UTILITY & SITE DETAILS
 C-11 STORM WATER MANAGEMENT DETAILS

C-12 EROSION & SEDIMENT CONTROL DETAILS





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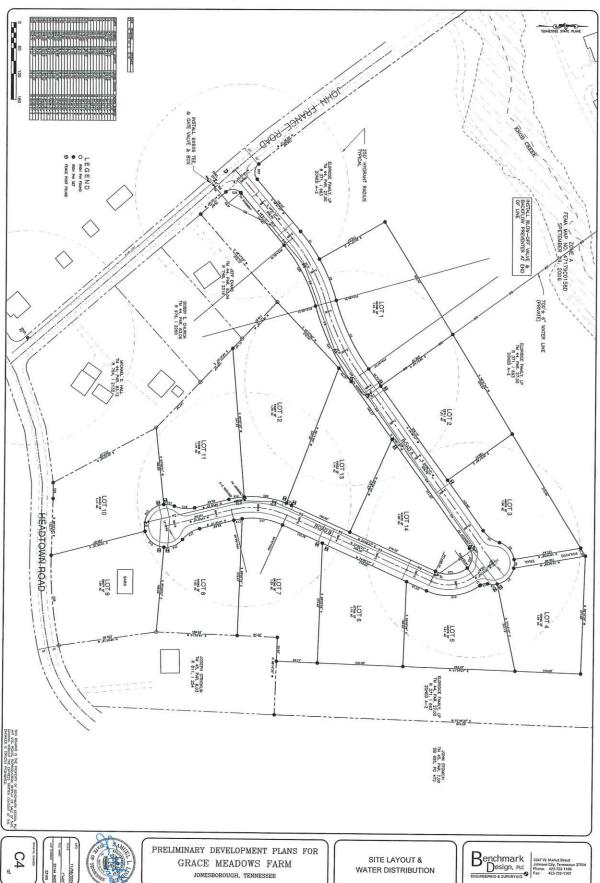




PRELIMINARY DEVELOPMENT PLANS FOR GRACE MEADOWS FARM JONESBOROUGH, TENNESSEE

MASTER PLAN









JONESBOROUGH, TENNESSEE

WATER DISTRIBUTION

