TOWN OF JONESBOROUGH

BUILDING PERMIT APPLICATION

Is Building Lot in Flood Zone_____ If Yes What Zone_____ 

SECTION A

OWNER:__________________________________________________________

ADDRESS (CONSTRUCTION)________________________________________

OWNER PHONE #_________________ CONTRACTOR PHONE #______________

ARCHITECT:______________________________________________________

CONTRACTOR:____________________________________________________

STATE CONTRACTOR LICENSE #_________ EXPIRATION DATE:______________

(REQUIRED ON ALL CONSTRUCTION OF $25,000.00 OR MORE)

JONESBOROUGH BUSINESS LICENSE #______________________________

THIS PROPERTY IS LOCATED IN ZONING DISTRICT:____________________

R-1, R-1A, R-2, R-3, PRD, H-1, H-2, B-1, B-2, B-3, B-4, B-5, B-6, M-1, M-2

Historic Zoning Commission Approval Date:__________________________

APPROXIMATE COST OF PROJECT: $_______________________________

USE OF PROPERTY: Residential ________ or Business ________

DOES THIS REQUEST REQUIRE NEW CONSTRUCTION: ____YES ____NO (If Yes go to Section B)

IF THIS IS A REQUEST FOR INTERIOR WORK, MAINTENANCE,
DEMOLITION OR REPAIR WORK SKIP SECTION B AND GO TO SECTION C

SECTION B

LOT SIZE: FRONTAGE__________FT. LEFT SIDE OF LOT (Deep)__________FT.
RIGHT SIDE OF LOT (Deep)__________FT. ACROSS BACK OF LOT__________FT.

IS THIS A PRINCIPAL BUILDING: ____YES ____NO
IF YES, IS IT THE ONLY PRINCIPAL BUILDING ON THE LOT: ____YES ____NO
IS THIS AN ADDITION TO AN EXISTING PRINCIPAL STRUCTURE: ____YES ____NO

IS THIS AN ACCESSORY BUILDING: ____YES ____NO (Accessory Use Buildings must be no closer than 10 feet to any property line and in Residential Zones in Rear of the House)

WHAT IS THE DISTANCE FROM THIS PROPOSED STRUCTURE TO FRONT OF LOT ______FT., TO REAR OF LOT ______FT., LEFT SIDE OF LOT ______FT., RIGHT SIDE OF LOT ______FT.

TYPE OF FOUNDATION:____________________________________________

TYPE OF ROOF:_________________________________________________

TYPE OF CONSTRUCTION: ___WOOD ___STEEL ___CONCRETE ___BLOCK ___OTHER

TYPE OF EXTERIOR FINISH ON WALLS:________________________________
SECTION C

(Fill out for Demolition, Interior, Maintenance, or Repair Work)

DESCRIBE THE KIND OF WORK THAT YOU INTEND TO DO:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

IN MAKING APPLICATION FOR A BUILDING PERMIT, THE APPLICANT STATES THAT THE
INFORMATION GIVEN IS, TO THE BEST OF HIS/HER KNOWLEDGE, TRUE AND ACCURATE. IT
IS UNDERSTOOD AND AGREED BY THE APPLICANT THAT ANY ERROR, MISSTATEMENT OR
MISREPRESENTATION OF FACT, WHETHER WITH OR WITHOUT INTENTION ON HIS/HER
PART, SUCH AS MIGHT, IF KNOWN, CAUSE A REFUSAL OF THIS APPLICATION OR ANY
ALTERATION OR CHANGE IN PLANS MADE WITHOUT SUFFICIENT GROUNDS MAY RESULT IN
THE REVOCATION OF THIS PERMIT. IT IS ALSO UNDERSTOOD BY THE APPLICANT THAT ALL
WORK IS TO MEET THE MINIMUM STANDARDS SET FORTH IN THE INTERNATIONAL CODE
COUNCIL (ICC) BUILDING CODE AND BY OTHER ORDNANCES SET FORTH BY THE TOWN OF
JONESBOROUGH AND THAT IT IS APPLICANT’S RESPONSIBILITY TO FIND OUT WHAT THEY
ARE IN REGARD TO THEIR PLANNED PROJECT. IF A CERTIFICATE OF OCCUPANCY IS NOT
ISSUED THE WATER WILL NOT BE TRANSFERRED OUT OF THE CONTRACTOR’S NAME.
THERE IS A COPY OF TOWN ORDINANCES ON FILE IN TOWN HALL ALONG WITH A SET OF
ICC BUILDING CODE BOOKS. THE BUILDING INSPECTOR WILL TRY TO ANSWER ANY
QUESTIONS YOU HAVE.

DATE: _______________________________  SIGNED: _______________________________

APPLICATION APPROVED: ____________________________

_________________________________________  BUILDING INSPECTOR

APPLICATION DENIED: ____________________________

_________________________________________  BUILDING INSPECTOR

RECEIPT #: ____________________________  AMOUNT: $__________________